

EXPRESS OF INTEREST FOR PROCUREMENT OF CATARACT OT
EQUIPMENTS AT CHANCHAL SUPER SPECIALITY HOSPITAL, MALDA

Department of Health &
Family Welfare

Superintendent, Chanchal Super Speciality
Hospital, Malda

2018-2019

BID DOCUMENTS INCLUDING TERMS &
CONDITIONS

Government of West Bengal
Superintendent Chanchal S.S. Hospital
Chanchal, Malda
Email-crhchanchal@gmail.com

NIT No. 1547

Dated : 20/12/2018

NOTICE INVITING TENDER (N.I.T)

1. Sealed tenders are invited from the reputed/ bonafied suppliers for procurement of Medicines, & OT Equipments (***Enclosed as Annexure - A***) for Cataract OT at Chanchal-SSH/SDH, Malda. Tender are to be addressed to the Superintendent Chanchal S.S. Hospital' Chanchal, Malda and to be dropped in the Tender Box kept at the Office of The Superintendent Chanchal S.S. Hospital' Chanchal, Malda.

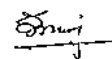
The Tender Committee has reserves the right of cancellation, adding, reducing or deferring the tender in total or in partial without assigning any reason thereof.

2. General Information about the Tender :

- (a) Office of Issue : Superintendent Chanchal S.S. Hospital' Chanchal, Malda, Pin-732123.
- (b) Place of Opening the Tender : Superintendent Chanchal S.S. Hospital' Chanchal, Malda, Pin-732123.
- (c) Address for communication : Same as above (a)

3. Date and Time Schedule of Tender

Sl. No.	Particulars	Date & Time
1	Date of publishing N.I.T. & other Documents	20/12/2018
2	Documents Purchase start date	21/12/2018
3	Documents Purchase end date	28/12/2018
4	Bid submission start date	21/12/2018
6	Bid submission closing date	28/12/2018
7	Bid opening date for Technical Proposals	29/12/2018
8	Date of publishing Technically Qualified Bidders	To be notified later
9	Date of opening Financial Proposal	To be notified later



Superintendent Chanchal SSH
Chanchal, Malda

Memo No.1547/1(11)

Dated, Malda, the 20/12/2018

Copy forwarded for information and necessary action for wide circulation:

1. The Director of Health Services, West Bengal, for favour of his kind information please., Swasthya Bhawan, Kolkata- 91.
2. The Hon'ble Sabhadhipati, MaldaZillaParisad, Malda.
3. The District Magistrate, Malda.
4. The Additional District Magistrate, Malda.
5. The Chief Medical Officer of Health, Malda.
6. The Dy CMOH II, Malda
7. The SDO Chanchal Sub-Division, Malda.
8. The Asstt. Chief Medical Of Health, Chanchal Sub Division, Malda.
9. The OC Health, Malda.
10. The BDO, Chanchal Sub-Division, Malda.
11. The District Information & Cultural Officer, Malda -with request to publish such NIT

Superintendent Chanchal SSH
Chanchal, Malda

Memo No. 1547/1(2)

Dated, Malda, the 20/12/18

Copy forwarded for information with a request for wide circulation through Website, to

1. The District Informatics Officer, NIC, Malda Collectorate Building.
2. The System Coordinator, IT Cell, Dept. of Health & Family Welfare, Swasthya Bhawan, Kolkata

Superintendent Chanchal SSH
Chanchal, Malda

Earnest Money Deposit (EMD)

Name of work	Amount of earnest money
Expression of Interest of procurement of equipments at Chanchal-SSH/SDH, Malda	Rs. 5,000.00

EMD Rs. 5000/- (Rupees five thousand) only in the form of Bank Draft payable at Malda drawn in favour of the **Member Secretary, Chanchal SDH RKS**, of any nationalized bank in India should be enclosed with tender which will be released after completion of tender process.

Terms & Conditions of The Tender

- 1) Cost of Tender forms for above article is Rs.200/- (rupees Two hundred) only the amount to be deposited by Bank Draft at Malda drawn in favour of the **Member Secretary, Chanchal SDH RKS** (deposit the said amount will not be refunded)
- 2) Tender forms will be available from the O/o the **Superintendent Chanchal SSH, Chanchal, Malda** from 10-30 Am to 5-30 Pm. In all working days with effect from 20/12/2018 to 28/12/2018.
- 3) Intending bidder must submit bid in two separate envelopes for Technical & Financial Bid.

- 4) Only qualified technical bid will be considered for opening of financial bid.
- 5) For detailed query, if any, intending bidders are requested to contact with **Superintendent Chanchal SSH, Chanchal, Malda** on any working day at any time during office hours.
- 6) Bidders may see in the websites <https://www.malda.gov.in> & www.wbhealth.gov.in. Bid Documents will be procured from the office of Superintendent Chanchal SSH, Chanchal, Malda. Any subsequent notice regarding this tender shall be uploaded on the website only.
- 7) In the event of any of the above mentioned dates being declared as a holiday for the office of the **Superintendent Chanchal SSH, Chanchal, Malda**, the tenders will be opened on the next working day at the appointed time.

8) Technical Bid :

(i) *Minimum Eligibility Criteria :*

- a. Trade license up to date.
- b. GST registration certificate.
- c. P. Tax Registration certificate.
- d. PAN Card .
- e. Income Tax Return of last three (3) years.
- f. *Credential Certificate of similar experience from any Govt. Organization of at least three (3) years.*
- g) Only those **Supplier/ Firms /Agencies** who have experienced in such types of Supply of at least three (3) years shall be given preference.

9) Financial Bid :

Submitted rates should be quoted neatly typed in figures per unit with delivery & all charges excluding GST. Any deviation of Proforma will be treated as cancelled.

- 10) The Tender Committee has reserves the right of cancellation, adding, reducing or deferring the tender in total or in partial without assigning any reason thereof.

QUOTATION OF RATES:-

Please note that Price BID is to be submitted. The price/rate shall be quoted by the bidder in INR(Indian Rupees) and shall remain firm till the completion of the contract. It shall be inclusive of all charges and including Tax, loading unloading, carriage, etc, excluding GST, and nothing more shall be added to the quoted price at the time of billing.

TERMS OF SUPPLY & PAYMENT:-

The supply of equipmnet will be made within 10 days after completion of all formalities.

- a) The firm will be bound to supply the items within stipulated period, failing which action will be taken to debar the firm from taking part in future purchases of **Superintendent Chanchal SSH, Chanchal, Malda** and proceedings will be constituted against the firm to black list them.

PENALTIES :-

If a bidder withdraws from the bid or fails to submit the required security deposit within the specified time or owing to any other reason, he is unable to undertake the contract, his contract will be cancelled and he shall forfeit the earnest money deposit or the security deposit submitted by him. He will also be liable for all damages sustained by the purchaser including the liability to pay any difference between the prices accepted by him and those ultimately paid for the procurement of the

articles concerned. Such damages shall be assessed by the **Superintendent Chanchal SSH, Chanchal, Malda** whose decision shall be final in the matter.

a) If any information furnished by the bidder/supplier is found to be incorrect at any time, the tender/contract/ agreement /supply order is liable to be terminated/cancelled and **Superintendent Chanchal SSH, Chanchal, Malda** may forfeit Earnest Money Deposit and or security deposit as the case may be.

The above terms & conditions are read carefully and accepted by **Suppliers/ Firms /Agencies** to the best of their knowledge.

ANNEXURE - II : UNDERTAKING

To
The
Superintendent Chanchal SSH, Chanchal,
Malda

Tender No-1547 dt- 20/12/2018 for the year 2018-19

Sir,

1. The undersigned certify that I have gone through the terms and conditions mentioned for the above and undertake to comply with them. 2. I/We undersigned hereby bind myself/ourselves to the **Superintendent Chanchal SSH, Chanchal, Malda** to supply the various items for **Superintendent Chanchal SSH, Chanchal, Malda** during the period under contract. It is certified that rate quoted are lowest quoted for any institution in India.

3. The article shall be of the best quality and kind as per requirement of the institution. The decision of the **Superintendent Chanchal SSH, Chanchal, Malda** as regards to the quality and kind of article shall be final and binding on me/us. 4. Earnest money deposited by me/us viz. **Rs. 5000** in the form of Bank Draft in the name of **Member Secretary, Chanchal SDH RKS, Malda** attached herewith and shall remain in custody of the **Superintendent Chanchal SSH, Chanchal, Malda** till the successful completion of the rate contract.

5. I/We shall forfeit the earnest money deposited by me/us if any delay occur on my part/agent or failed to supply the article at the appointed place and time of the items of the desired quality. The **Superintendent Chanchal SSH, Chanchal, Malda** in that case may purchase them from any other source and deduct the extra amount if any paid in connection therewith from the bill submitted by me/us or from the performance security money deposited by me. In case where such liability is more than the performance security money deposited by me. In case where such liability is more than the performance security money me/us undertake to pay the amount which is admissible.

6. There is no vigilance/CBI case or court case pending against the firm/ supplier and firm in not blacklisted debarred by any Govt. Department.

7. Should the said officer deem it necessary to change any article on it being found of inferior quality it shall be replaced by me/us in time to prevent inconvenience I/we also agree to supply any article specified in the enclosure up to 25 % above the quantity specified if required.

8. I hereby undertake to supply the items during the validity of the tender as per direction given in supply order within the stipulated period.

9. I hereby undertake to pay penalty as per terms & conditions for delayed supplies.

10. If I/we fail to supply **Superintendent Chanchal SSH, Chanchal, Malda** shall have full power to impound or forfeit the security / earnest money.

11. The firm will be required to submit sample (s) as and when asked for and in the event of non-supply of samples by stipulated date the earnest money may be forfeited.

12. The **Superintendent Chanchal SSH, Chanchal, Malda** Has the right to accept or reject any or all the tenders without assigning any reason.

13. I/we understand all the terms & condition of rate contract and bind myself/ ourselves to abide by them.

14. It is certified that the rate quoted by me are not higher than the M.R.P/ Prevailing market rate.

Authorized Signatory
Designation
(Seal of the Firm)

PART- D : APPLICATION FOR TENDER FORM - TECHNICAL SCHEDULE

1. Name of Firm : _____
2. a) Address : _____
b) Tel No _____ Mob. No. _____
c) Fax No. _____ E.mail: _____
3. GST registration No/ TIN No. Of Firm: _____(Attach proof)
4. PAN Number : _____
5. Earnest Money Details: _____
Validity period of EMD (Draft) _____
6. Whether Price schedule filled : YES/NO

I, _____ Prop/Partner/Director of
M/S. _____ hereby declare that the information
given in this form is true & correct to the best of my knowledge & belief. I offer to supply the items
mentioned in the schedule (enclosed in price bid) at the rates quoted therein. I agree to hold this offer
for year after initialization of rate contract.

Yours Faithfully
Dated Signature _____
Name of Tenderer _____
Address _____
Tel. No _____

WARNING :- Subsequently, if information furnished in this form is found incorrect, the tender will
be rejected and further tenderer will be black listed.

I do hereby declare that I shall abide by all the terms conditions and the above particulars are true. In
case of any lapses, my tender will be treated as cancelled.

Dated :-

Authorized Signatory
Designation
(Seal of the Firm)

SECTION XII: CHECKLIST FOR BIDDERS

Sl no	Checklist
1	EMD
2	Tender Application Form
3	NoticeInvitingTender
4	Income Tax return of last three years
5	Professional Tax Registration certificate.
6	Certificate ofIncorporation/ Partnership Deed
7	Trade License up to date.
8	Power of Attorney in favor of signatory of bid
9	Credential certificate of similar experience from any Govt. organization of at least 3 years .
10	Name, address of banker,account number
11	Address proof for registered and/or branch office of bidder ,preferably in district of health Facility
12	Bidder'sUndertaking asper GeneralInstructions to Bidders
13	PriceSchedule (Should be kept in financial envelope)
14	GST registration Certificate .
15	PAN Card

N.B. It is the responsibility of bidder to go through the tender document to ensure furnishing of all required documents in addition to above, if any.