



Government of West Bengal
Office of the District Magistrate & Collector, Malda.
(Nazarath Section)

NOTICE INVITING QUOTATION

No. 54 /N

Date : 08 /01/2019

Sealed quotation/applications are invited on urgent basis from the willing owners of MARUTI OMNI VAN (A.C. Latest version) with commercial registration number for hiring on monthly basis for use by DISTRICT SOCIAL WELFARE OFFICER, MALDA. The sealed quotation will be received from 21 /01 /2019 to 24 /01 /2019 during working days from 11.00 A.M. to 3.00 P.M. at Nazarath Section (in ear-marked dropping box) and the same will be opened on 24 /01 /2019 at 4.00 P.M. in the office chamber of the Nazarath Deputy Collector, Malda. Successful quotationer must have to place the said vehicle within 07(seven) days on urgent basis from the date of receipt of supply/work order from the undersigned. Failing which the supply/work order shall liable to be cancelled without further written intimation.

The Authority deserves full right to accept or reject any or all quotation(s) without showing any reason thereof. Acceptance of lowest rate is not obligatory.

TERMS & CONDITIONS:

1. The owners of MAUTI OMNI VAN (A.C. Latest Version) with valid road permit, fitness certificate, pollution certificate, insurance and road tax submit at the time of agreement.
2. An agreement in a non-judicial stamp of Rs.10/- will also be made in between the owner of the car and the Competent authority on behalf of the hirer for issue of fuel and other terms and condition.
3. Letter of contract for the period of 1(one) year may initially be executed with the owner of the hired vehicle on the basis of the validity of the permit and insurance, whichever is earlier. The contract may further be extended or renewal of the above on satisfactory service.
4. The vehicle will be used for District Social Welfare Officer, Malda and Nazarath Section, Malda in addition, on 24 X 7 days basis during any part of the day including Sundays and holidays.
5. The order of the car should be in position to replace the car on contract with another MARUTI OMNI VAN (A.C.) in the Event of mechanical failure or repairing of the former.
6. The car should always be kept in good condition with sufficient fuel.
7. The charges of hiring of car should be billed as per GST rule at monthly rate as per acceptance of the rate offered by him. Payment would be released after submission of monthly bill duly verified by the authority. Income Tax as applicable shall be deducted at source as per rule.
8. The owner of the car shall produce evidence in respect of enrolment of PAN and EPIC issued by the competent authority.
9. The application should be submitted by the owner and the signature is to be done by the owner himself/herself.
10. The driver having valid driving license will be deputed by the owner.
11. Consumption of Diesel 01(one) liter per 10(ten) K.M. of run and fuel will be provided and Mobil consumption will be borne by office as per norms.
12. The authority may terminate this contract at any time without assigning any reason whatsoever.

Memo No. 54 /1(5)/N

Copy forwarded to:

- 1) The A.E.O., Malda Z.P.,
- 2) The S.D.O., Sadar, Malda
- 3) The Executive Officer, English Bazar Municipality, Malda
- 4) DIO, NIC, Malda for publication through D.M., Malda's Website please.
- 5) Office Notice Board for wide publicity,

Addl. District Magistrate (G), Malda.

Date: 08 /01/2019.

Addl. District Magistrate (G), Malda.