



Government of West Bengal  
Office of the District Magistrate & Collector, Malda  
(Planning Section, Malda)

Memo no. 651 /Plan

Dated. 03 /08/2017

**NOTICE**

District Magistrate and Collector, Malda (Planning Section) invites application for the recruitment of 1 (One) Sub-Assistant Engineer (SAE) in connection with Member of Parliament Local Area Development (MPLAD) program related works. This recruitment will be done purely on the basis of contract for the whole period of employment. The contract will be for the period of 1 (One) year initially and may be extended with mutual consent based on need and performance. Educational qualification and other criteria required for this post is given below.

**A. ELIGIBILITY AND DESCRIPTION FOR THE POSTS.**

Name of Post	Sub-Assistant Engineer (SAE)
Number of Vacancy	1 (One)
Type of the Post	Contractual (On yearly basis & May be renewable)
Remuneration	Consolidated pay of Rs.30,000/- per month.
Age	21 to 40 years (as on 01/01/2017)
Minimum Educational Qualification	Diploma in Engineering (Civil) from the State Council for Engineering & Technical Education, West Bengal or its equivalent.
Additional Qualification	1) Good knowledge in Auto CAD 2) Good computer skills in MS Office (MS Word, MS Excel, MS Access, MS Power Point etc.)

**B. DETAILED TERM OF REFERENCE FOR THE POSTS.**

Supervisor : District Magistrate & Collector, Malda.  
Reporting Officer : District Planning Officer, Malda.  
Duty Station : District Collectorate, Malda.

**C. MODE OF EXAMINATION**

Part : A	Written : 80 Marks	(Bengali, English, General Knowledge, Engineering with Auto Cad, Basic Computer).
Part : B	Practical & Interview : 20 Marks	(Auto Cad Practical -10, Interview – 10).

#### **D. GENERAL CONDITION**

- a. The candidates applying should apply online in the Malda District website [www.malda.gov.in](http://www.malda.gov.in). No point should remain blank.
- b. Candidates will have to produce the proof of details furnished in their applications, in original as and when required.
- c. An eligible candidate should not submit more than one application.
- d. Only an Indian National can apply.
- e. Canvassing in any form will be a cause of disqualification.
- f. It may be noted that if, at any stage, it is discovered that an attempt has been made by the applicant to willfully conceal or misrepresent the facts, his candidature will be summarily rejected or his employment will be terminated.
- g. Persons working in Government/ Public Sectors Undertaking/ Autonomous Organizations should submit their application through proper channel.
- h. **LAST DATE OF SUBMISSION OF APPLICATION IS UPTO 05:00 PM OF 18/08/2017.**
- i. No modification is allowed after submission of the application form. If any discrepancies are found between the information provided in the application form and information from the photocopies/ original copies of the certificates/ data furnished at the time of interview, his/ her candidature will be rejected.
- j. District Magistrate & Collector, Malda may reject any or all application without showing any reason thereof.

  
31/8/17  
**Additional District Magistrate (Development)**  
**Malda.**

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- 1) The Additional District Magistrate (Gen), Malda.
- 2-3) The Sub-Division Officer (Sadar/ Chanchal), Malda.
- 4-18) The Block Development Officer, \_\_\_\_\_ Block, Malda.
- 19) The DIO, Malda with the request to upload the matter in the District Website.
- 20) The DICO, Malda for publication of abridge notice (as minimum as possible) in one local Newspaper (Bengali) for wide publicity.
- 21) CA to the District Magistrate, Malda.
- 22) Office Notice Board.

  
31/8/17  
**Additional District Magistrate (Development)**  
**Malda.**

**ABRIDGED NOTICE FOR THE SELECTION OF SUB-ASSISTANT ENGINEER  
(CONTRACTUAL) IN CONNECTION WITH MPLADS IN THE DISTRICT OF MALDA.**

**NOTICE**

Application are invited from the eligible candidates for the post of Sub-Assistant Engineer (Contractual) in connection with MPLADS in the district of Malda. For details visit [www.malda.gov.in](http://www.malda.gov.in)

Sd/-

**Addl. District Magistrate (Dev),Malda.**